

Proposed Revised Charter of

Spectrum

Name:

The name of our organization will be Spectrum, hereafter referred to as the "Club."

Purposes:

1. To provide a network of support for individuals including, but not limited to, gay, lesbian, bisexual, transgender, questioning, queer, asexual, allied, intersexual, and pansexual (LGBTQQAIP) students and create a safe space which encompasses the entire College of Wooster campus.
2. To raise awareness of LGBTQQAIP issues and incite action to confront and overcome them.
3. To diversify the LGBTQQAIP movement on campus by creating enduring coalitions with other groups, both within and outside the College of Wooster community.
4. To accomplish our goals, we shall abide by the Wooster Ethic, the Code of Social Responsibility, and the Code of Academic Integrity as stated in the Scot's Key.

Membership: Membership shall be open to any member of the College community regardless of age, sex, color, race, ethnicity, creed, religion, national origin, handicap, disability, veteran's status, sexual orientation, gender, gender identity, gender expression, political affiliation, economic status, socioeconomic status, or the ability to pay dues, provided the individual expresses a genuine interest.

Voting Membership: Members must meet a minimum activity level to vote on Club business. To become a Voting Member, one must attend at least 4 meetings in a given semester. Any Club member who has achieved Voting Member status must continue to attend at least 4 meetings in each subsequent semester to maintain their privileges. The first 5 official Club meetings of any new academic year will exempt First-Year students and students returning from a semester off-campus, for medical reasons or study abroad, from this requirement.

Civility: To maintain good standing with the Club, members will communicate respectfully with each other in their conversations, reports, and debates. All present will listen attentively to others when they are speaking, and will not interrupt others or carry on side conversations. When given the floor to speak on an issue at hand, a member will not engage in personal attacks or use derogatory language, and will honor the right of all to contribute to public deliberation.

Officers: All officers will be degree-seeking students at the College of Wooster. The offices will be President, Vice-President, Secretary, Treasurer, Public Relations Officer, and Historian.

Eligibility: To be eligible for any office in the Club, a member must be in good standing with the Club, have attended at least 10 meetings within the academic year of election, and attend classes

at the College of Wooster for the semester of elections as well as both semesters of intended officership.

EXECUTIVE BOARD

President: The President is responsible for coordinating and directing meetings; creating meeting agendas with the vice-president; and being the owner of the Club LIST-SERV. The President assumes responsibility for all decisions and consequences made by assisting officers, and for acting as liaison between the Club and the College administration.

Vice-President: The Vice-President is responsible for assisting the President in meeting preparation; directing meetings in the absence of the President; and working with ad-hoc committees as liaison between the Club and the committees.

Secretary: The Secretary is responsible for taking attendance and minutes at Club meetings; securing minutes from secretary of ad-hoc committees; posting all minutes to the Club LIST-SERV.

Treasurer: The Treasurer is responsible for Club funds throughout the year and submitting a proposed budget for the following academic year to Campus Council.

OPERATIONAL BOARD

Public Relations Officer: The Public Relations Officer is responsible managing the production of promotional items for the Club, including posters, flyers, Potpourri advertisements, bulletin boards, Wooster Headline News announcements and any other materials the Club or the Public Relations Officer deems necessary; ensuring the timely posting of all materials so as to provide adequate notice to the student body. The Public Relations Officer may appoint Assistants at his/her/their discretion.

Historian: The Historian is responsible for keeping a record of past Club activities and decisions with the cooperation of the Vice-President, Public Relations Officer, and Secretary; organizing the resource room and managing its contents.

APPOINTED POSITIONS

Webmaster: The Webmaster is responsible for maintaining the Club website and keeping it up to date in terms of upcoming events, contact information, and officership. The Officers will appoint a Webmaster based upon nominations and volunteers from the Club. The Webmaster may not be a member of the Executive or Operational Boards.

Voting Procedures:

Nominations: Nominations for officers shall be accepted by the officers of the Club after the point at which the officers declare the nominations to be open. Nominations may be made as self-nominations by the nominee, or as nominations by any member of the Club, in which case the nominee must accept the nomination before being added to the list of candidates.

General Elections: For an election to be held, two-thirds of the voting membership of the Club must be present. Elections for each position shall open with a reading of all candidates for that position. Subsequently, each candidate shall have the opportunity for a brief presentation to the club, during which all other candidates must have vacated the room. Following a candidate's presentation, the candidate will vacate the voting area and the voting membership of the Club will discuss that candidate's qualifications. Following all presentations, the voting members not running for the specified position will vote by ballot for the candidate of their choice. Candidates shall reenter the room while a designated officer or Club member not running for the position in question is tallying

ballots. Once tallied, the results shall immediately be announced to the Club. The secretary shall record the results in the weekly minutes.

Club Business: To vote on general club business, a vote shall be called by the officers, and taken by a majority show of hands by the members present. The secretary shall record the results in the weekly minutes.

Removal of Members: In the event that any member of the Club consistently violates the Civility Clause, outlined above, this may be brought to the attention of the Officers by any member of the Club outside of an official club meeting or event. The member found in violation of the Civility Clause shall be made aware of the situation, and given a grace period of two weeks in which to improve his/her/their behavior. If no improvement is seen within the grace period, the matter shall be brought before the club at the next available meeting. The accused member will have the opportunity to challenge the accusation before the officers and members, after which a vote shall follow. A 2/3 vote of members present at the meeting shall remove the member in question from membership in the Club. Any member removed from the Club by this process will be banned from Club meetings, subgroup meetings, and Club-only events for the remainder of the year in question.

Removal of Officers: In the event that an officer is not performing his/her/their duties satisfactorily, or is not conforming to the Civility Clause outlined above, any member of the Club may create a petition for the removal of said officer from his/her/their position. A petition bearing signatures of at least 1/6th of the Club members may be submitted to the President or Vice President of the Club. The officers of the Club shall then discuss the issue with the Officer in question privately, and inform the Club members that a petition has been brought forward, without revealing the identity of the officer in question. The officer in question shall then have a grace period of two weeks to improve his/her/their performance. If, at the end of the grace period, the officer's behavior has not improved, the matter will be brought before the club at the next available meeting. At that time, the accused member will have the opportunity to challenge the accusation before the officers and members, after which a vote shall follow. That officer may be removed from his/her/their position by a 2/3 vote of all voting members. Any officer removed from his/her/their position remains a member of the Club.

Emergency Elections: In the event that an officer cannot or is not willing to continue performing his/her/their duties, he/she/they may abdicate his/her/their position by notifying the other officers, or may be removed from office by the procedures outlined above. If the position abdicated is that of President, the Vice President shall take over the position of President, and a new Vice President shall be elected. An election to replace any position besides President shall be held as soon as possible after that position is abdicated. Members shall be given at least a week to submit nominations, and elections shall be held following the same procedures outlined above for General Elections.

Committees/Subgroups: Committees shall be formed by the officers as needed each year to best serve the Club. Committees shall consist of a 1st Chair, 2nd Chair, Secretary, and any other members. The 1st Chair shall be appointed by the officers of the Club upon creation of the committee. All other positions shall be appointed by the 1st Chair following a discussion at the first committee meeting. The Secretary of the committee is responsible for taking minutes at all committee meetings, and submitting them to the Club Secretary. There must be one officer of the Club in each committee, if possible. The Vice President shall act as liaison between the committee and the officers of the Club, but shall not be and/or act as an active member or hold a position in any committee.

Advisor: Our advisor will be a member of the college administrative staff or faculty. The College's expectations for advisors are outlined in the Advisor Responsibilities

Amendments: Amendments to the charter must be approved by a two-thirds majority vote of attending Club members and approved by Campus Council.

Affiliation: The Club has no outside affiliations.

Date Submitted: 3/5/12

Date Approved: 3/29/12

Next Review: 2014-2015

Submitted by: Jacob Malone